



Production Assistant Role Description

Internship

Dates: asap – 30th July

Time commitment: 8 hours per week

Location: London (partially based at Omnibus Theatre)

Fee: This is a voluntary, unpaid position. Travel expenses of up to £50 are available.

Unholy Mess are looking for a motivated and dynamic individual to join their small team in the run-up to the Edinburgh Fringe. We are looking for someone with an interest in seeing how a small theatre company works from the inside, and who is looking to gain practical, hands-on experience of fringe theatre. The production assistant will contribute to the smooth running of the production and work closely with the artistic directors to ensure the delivery of the project.

About Unholy Mess

Unholy Mess is an award-winning theatre company founded in 2011 by performance poet Jemima Foxtrot and director Lucy Allan. Their first production, Samuel Beckett's *Endgame*, had a sell-out run in Manchester. *Can't Stand Up For Falling Down* premiered at Studio Salford and was selected by The Library Theatre for re:play, a festival celebrating the best fringe theatre in Manchester. It was revived at The Lowry Studio, where it received a host of four star reviews.

In 2015, they began working on new plays with Jemima as writer and performer and Lucy as writer and director. Their first, *Melody*, was developed at Clapham Omnibus, The Southbank Centre and The Battersea Arts Centre. It previewed at The Clapham Omnibus, before being performed at The Barbican Art Gallery and Buxton Fringe it won the award for Best Spoken Word Show. *Melody* had a successful run at the PBH Free Fringe in Edinburgh, receiving a host of four star reviews before going on an extensive national tour.

About Above the Mealy-mouthed Sea

"And then the fisherman says... and then the fish... the fi-"

A woman stands in front of a microphone. She can't remember the punchline.

Fusing poetry and song, award-winning *Unholy Mess* return with a funny, strange and poignant play about growing up and inescapable truths. Performance poet Jemima Foxtrot takes you on a powerful journey exploring memory, childhood and what happens when we can't quite get the story right.

'The brilliant Foxtrot is the one to watch' The Observer

★★★★ “a glittering show, a gem in every sense, a shining thing” [The Stage](#) on *Melody*

Above the Mealy-mouthed Sea was developed in association with Omnibus Theatre in 2016. In 2017 it will preview at Omnibus and The Hackney Showrooms, before a full run at The Underbelly Cowgate as part of the Edinburgh Fringe Festival. In autumn/winter 2017 the play will go on an extensive national tour.

Duties and Responsibilities:

- Updating social media with appropriate content from Unholy Mess accounts.
- Organising the recording of previews.
- Assisting with the running of a Kickstarter campaign.
- Assisting with the general organisation of previews.
- Noting or filming of rehearsals where appropriate.
- Generating interest in the show through word of mouth, social media and email contact where appropriate.
- Liaising with Omnibus Theatre to keep track of the delivery of marketing and PR strategies.
- Carrying out small research tasks for the director.
- Assisting with general production tasks, i.e. props, costume etc.
- Working with the designer to ensure the delivery of the set.

Essential Skills

- Excellent written English
- Good organisational skills and timekeeping
- A clear passion for theatre and the arts
- Initiative, self-motivation and can work independently

Desired Skills

- Experience of marketing fringe theatre

Reports to: artistic director Lucy Allan

Tasks will be assigned on a week by week basis, with some work being carried out remotely.